

**RFP 149-19 Furniture and Program Supplies for Early Head Start Classrooms
ADDENDUM #1**

Guilford Child Development is issuing this Addendum (Addendum #1) to clarify Request for Proposal 149-19 Furniture and Program Supplies for Early Head Start Classrooms. The following are listed on the bid list. The bid list has been updated to reflect the changes listed below and the changes are in **bold** on the updated bid list.

UPDATES TO THE BID LIST:

1. The Teacher Storage Cabinets listed on the bid list must be lockable and wooden.
2. Diaper Changing Tables must have built-in, retractable steps. The changing table top well must be a minimum of 7" deep. A decision on whether the steps will be located to the left or right has not been determined.
3. Storage Bins – Clear or translucent storage bins to fit inside cubbies. Measurements: L = 13.5" x W 8" x H 5". A sample is requested for this item.
4. Supply Closet for Center Director has been removed from this bid list. A separate office furniture bid list will be issued and the supply closet will be included in the upcoming office furniture bid list.
5. Supply Closet for Custodian – Lockable, Plastic or Laminate Construction
6. Heavy-Duty CD Player. A sample is requested for this item. The sample can be picked up or will be returned to the appropriate vendor.
7. Classroom furniture shall be natural color.

ADDITIONAL CLARIFICATIONS

1. The physical location for deliveries is 1305 Julian St., Greensboro, NC 27406.
2. The cost for Turnkey Installation may be line item total for the bid in its entirety.
3. Debris and packaging material haul away is required
4. Installation must be completed by August 16, 2019. If the delivery date is delayed for any reason whatsoever, Guilford Child Development shall give as much advance notice as possible.
5. If possible, include images of the items with your proposal.
6. The spreadsheet must be returned on a thumbdrive or CD and included with your sealed proposal. Electronic submissions shall not be accepted. Do not delete or add lines to the spreadsheet. If you wish to include alternates or additional items, do so on a separate tab and label the tab "Attachment B".